

**MILWAUKEE COUNTY  
CIVIL SERVICE COMMISSION MEETING**  
Thursday, July 25, 2019 3:51p.m.  
Courthouse Room 306-Main

**Minutes**

**ROLL CALL:**

Present: Ms. Janet Cleary, Dr. Elliott Moeser, Dr. Karen Jackson and Ms. Maria Monteagudo. Mr. Carlos Pastrana arrived at 3:56p.m.

1. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from May 23, 2019.

**Recommendation of the Department of Human Resources: Approve.**

**ACTION:** Dr. Karen Jackson made a motion to approve the minutes as provided; it was seconded by Ms. Janet Cleary.

**Ayes – 4:** Ms. Janet Cleary, Dr. Elliott Moeser, Dr. Karen Jackson and Ms. Maria Monteagudo.

**Noes – 0**

2. The Secretary to the Civil Service Commission forwards the approved minutes of the Milwaukee County Personnel Review Board of May 7, May 21, June 4, June 18 and July 2, 2019.

**Recommendation of the Department of Human Resources: Receive & Place on File.**

**ACTION:** So ordered.

3. Consideration of update to the Commission Rules of Procedure regarding telephone appearance when no hearing is scheduled.

**Appearances:** Angela Nixon, Secretary to the Civil Service Commission

**ACTION:** Dr. Karen Jackson made a motion to lay over the item to the next Civil Service Commission meeting; it was seconded by Ms. Janet Cleary.

**Ayes – 4:** Ms. Janet Cleary, Dr. Elliott Moeser, Dr. Karen Jackson and Ms. Maria Monteagudo.

**Noes – 0:**

4. Discussion of procedure for unclassified position transfer.

**Appearances:** Angela Nixon, Secretary to the Civil Service Commission  
Julie Landry, Chief of Human Resources Officer, Department of Human Resources  
Attorney Kathryn West, Assistant Corporation Counsel, Office of the Corporation Counsel

**ACTION:** Discussion only, no action was taken.

**Meeting Adjournment**

**ACTION:** Ms. Janet Cleary made a motion to adjourn the meeting; it was seconded by Dr. Karen Jackson.

**Ayes – 5:** Mr. Carlos Pastrana, Ms. Janet Cleary, Dr. Elliott Moeser, Dr. Karen Jackson and Ms. Maria Monteagudo.

**Noes – 0**

Meeting adjourned at 4:35 p.m.

Approved by:

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Angela Nixon  
Secretary to the Civil Service Commission

AN: ag  
C: Personnel Review Board